



Dear All,

We are hiring for an **Accountant** role at **Ementor Enterprises Private Limited**, a reputed industrial manufacturing company based in Telangana. To know more about the company, visit www.ementorglobal.com.

This is a great opportunity for candidates who are fresher or experienced in accounting operations and familiar with tools like Tally and GST compliance.

Role: Accountant

Department: Accounting & Finance

Vacancies: 2 Positions

Job Type: Full-Time

Location: Toopran (Medchal), Telangana

CTC: ₹15,000 – ₹22,000 per month

Eligibility:

- Fresher or Experienced candidates can apply
- Must be **male** and **fluent in Hindi**
- Educational background in Commerce/Accounting preferred
- Proficient in **Tally**, **GST filings**, and **inventory management**

Job Description:

We are looking for a committed and detail-oriented Accountant to join our operations team at our Toopran facility. This role involves managing daily accounting tasks and supporting inventory and GST compliance functions.

Key Responsibilities:

- Maintain financial records using Tally
- Handle GST filings and tax documentation
- Oversee inventory tracking and reconciliation
- Prepare and maintain accounting records, vouchers, and ledgers
- Ensure data accuracy and timely reporting