Description: Should have full knowledge of tally accounting Software. Should have decent communications skill for customer follow ups. Should take care of stock management. Must know how to use Excel or Google Sheets to make process faster. Also should be ready to learn new things as and when required. Knowledge of GST will be good.

Experience: Fresher / Experience of 1 year is also ok

Salary: 15000 to 20000 depending upon the credibility of the candidate

Location: Koti

Type: Fulltime

Mode: Office